



BULLETIN No 5

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ENGINEERS REPORT FORM and REPORT OF URGENT DEFECT

The **ENGINEERS REPORT** form provides a useful guide to the procedures to adopt when carrying out either initial tests or thorough examinations. The procedures listed are non exhaustive. It is essential that manufacturers instructions are followed where special requirements are specified. It is assumed that the engineer carrying out the tests is sufficiently qualified (as per the relevant **SQS**) to decide on the procedures necessary for a given type of ride. However the general principles laid down in the **BACTA GUIDANCE** must be adhered to. This guidance has been submitted to and approved by the **FAIRGROUNDS JAC** and unless resubmitted in a revised form cannot be 'tampered' with or 'cherry picked'.

When the engineers report as been submitted to the inspection body a **REPORT OF INITIAL TEST** or **THOROUGH EXAMINATION** can be issued along with the **DOC**. These documents should be kept along side the ride operations manual. The controller as a duty to keep these documents either with the ride, or centrally if it is more convenient, providing the person or site owner where the the ride is situated is informed. All such documentation should be kept for 10 years and be readily available if required by an authorised body.

Experience gathered about specific faults is very useful to the trade in general. It is the responsibility of **ADIPS** examiners to report any particular inherent faults they may find to the registration body (**BACTA**) for the benefit of all and for child safety in general. **BACTA** will make sure that any such information will be properly vetted and circulated to all inspection body's by means of a general bulletin or in the case of urgent fault by an immediate notice.

If it becomes necessary to issue a **REPORT OF URGENT DEFECT**, then a copy of this report should also be sent to **BACTA** for a possible immediate notice to be issued to all **ADIPS** examiners.

AS ALWAYS CHILD SAFETY IS FOREMOST IF IN ANY DOUBT DO NOT ISSUE A D.O.C.